

**Monroeville Public Library Board Meeting Minutes**

July 28th, 2025

Meeting held in-person with virtual option.

Called to order at 7:00pm

**Members present**

- Crane, Michael (President, Ward 1)
- Lucas, Cindy (Ward 2)
- Markosek, Joe (Ward 3)
- Kinnunen, Marty (Ward 4)
- Manners, Katherine (Ward 5)
- Hoffman, Emily (Secretary/Treasurer, Ward 6)
- Meredith, Kelly (Ward 7)
  
- Non-voting
  - Rader, Alan (Assistant Director)
  - Bodziok, Pam (Assistant Director)
  - English, Dave (Past President, ACLA Liaison)
  - Lindsay, Diane (Friends of the Monroeville Public Library)
  - Iszauk, Debbie (Immediate Past President)

**Agenda**

- I. Friends of the Monroeville Public Library
  - A. Thank you to staff and Nicole for helping with setting up a parking spot at Cleveland Stewart elementary for a Fun Fest volunteer needing accessible parking.
  
  - B. Max and Erma's fundraiser will be Septe4mber 24<sup>th</sup>, 2025. Flyers are available at the front desk.
  
  - C. December 6<sup>th</sup> is Cozy Up to the Library, winter shopping. Squatch Brewing beer tasting will be occurring for the 21 and over attendees with ticket purchase, \$20 ticket price.
  
  - D. October 18<sup>th</sup> will be Trivia Night; Team of 4 \$75 and team of 6 \$100. Please consider having a team from the board.
  
- II. Consent Agenda
  1. Minutes –July 2025 reviewed.
  2. Finances –July 2025 reviewed.

Motion to approve July Minutes

Motion made by: C. Lucas

Seconded by: E. Hoffman

Approved with unanimous vote.

### III. Director's Report

- A. Grant updates- The MPL did not receive the Hillman grant.
- B. The teen after school program is in limbo due to the Ameri Corp. workers possibly facing federal cuts.
  - I. The library is going to try out using two part-time employees to run the teen after school program after discussion with the Municipal Manager. This will be a school year only position at this time.
- C. Building updates-
  - I. Fire monitoring is now going to be provided by the Able Group and security will be Xycom. The installation will be happening soon and Alan will be coordinating.
  - II. Tents: Thank you, Cindy, for your tent donation!
- D. Library of things-
  - I. These items are flying off the shelf. We are compiling a list of more items and will continue to add as space and funding allows.
- E. Nicole will be presenting the MPL annual 2026 budget on November 18<sup>th</sup>.

### IV. ACLA Report – presented by D. English

- A. ACLA and CLP will be presenting this coming Wednesday, presenting the request for the 4% ask for the 2026 budget.
- B. The state of PA has still not passed the state budget. This will trickle down affecting smaller district libraries who rely on funding that has come in as soon as August in past years.

V. Municipal Report

- A. Monroeville Community Day is September 13<sup>th</sup>.

VI. New Business

- A. Programming Update

VII. Policy Updates- no update

VIII. Old Business

- A. Capital Campaign Feasibility Study Capital - is paused currently. The municipality is not backing the needs in the CIP at this time. The CIP will be looked at yearly.

IX. Committee Updates

- A. Fund Development

- B. Library Book Sale volunteer assignments will be sent out via sign-up genius

- C. Love Your Library- in September

- I. Lots of Love Your Library promotions this year for the campaign.

- II. The Love Your Library letter will still be going out.

- III. Please let Nicole know if you need a Love Your Library T-shirt.

X. Executive Session not needed.

XI. Motion to adjourn meeting at 7:48pm

Motion made by: K. Meredith  
Seconded by: C. Lucas  
Approved with unanimous vote.

XII. General information and reminders

A. Next board meeting is Monday September 29th at 7:00pm