

Monroeville Public Library Board Meeting Minutes

April 28th, 2025

Meeting held in-person with virtual option

Called to order at 07:04pm

Members present

- Crane, Michael (President, Ward 1)
- Markosek, Joe (Ward 3)
- Kinnunen, Marty (Ward 4)
- Manners, Katherine (Ward 5)
- Hoffman, Emily (Secretary/Treasurer, Ward 6)
- Meredith, Kelly (Ward 7)
- Non-voting
 - Bodzioc, Pam (Assistant Director)
 - Rader, Alan (Assistant Director)
 - English, Dave (Past President, ACLA Liaison)
 - Lindsey, Diane (Friends of the Monroeville Public Library)
 - Cruess, Cathi (Friends of the Monroeville Public Library)
 - Poach, Eric (Municipality of Monroeville Representative)

Agenda

- I. Friends of the Monroeville Public Library
 - A. Thank you all for supporting the spring fundraisers! Congratulations for a great Donor Party!
 - B. The Friends donated the funding for the MPL's permanent Book Walk at the Monroeville Park West. The footers have been poured by public works.
 - C. The Friends annual meeting will be held in Johanna's room on Saturday 05/03 at 9:30am.
 - D. The Friends will be updating their website with Alan's assistance.
- II. Consent Agenda
 1. Minutes – March 2025
 2. Statistics – March 2025
 3. Finances – March 2025

Motion to approve Consent Agenda

Motion made by: K. Meredith

Seconded by: E. Hoffman
Approved with unanimous vote.

III. Director's Report

A. The RAD does not expect Sunday hours out of every library or to be included as part of the new funding formula. If libraries wish to add Sunday hours, the RAD will be willing to help make that occur.

B. Grant updates- the MPL has teamed up with the Penn Hills and Plum libraries for a full-time out-reach staff.

Grable funding was approved for a position between Monroeville and Plum libraries. Penn Hills is awaiting word on their grant application through Hillman.

C. Building Updates- Storage room is underway for extra storage for the library.

D. Economic Impact Study draft was presented in the board packet.
Target to be completed by June 1st.

IV. ACLA Report – presented by D. English

A. Thank you for providing the information to reach out to our elected officials to support library funding at the state and federal levels.

B. Sunday opening update; the RAD does not expect Sunday hours out of every library or part of the new funding formula. If libraries wish to add Sunday hours, the RAD will be willing to help make that occur.

V. Municipal Report by E. Poach

- A. Eric explaining the municipalities' role within the MPL to our newest members.
- B. Presented the fundraising strategy meeting update.

VI. New Business

- A. Discussion about the upcoming U.S. Open parking. Parking is going to be considered at the high school and CCAC among other areas in the Monroeville area. The libraries' parking lot is often confused as available school parking.

VII. Policy Updates

- A. Program policy in the works.

VIII. Old Business

- A. Capital Campaign Feasibility Study discussion.
- B. Idea list of people to interview for Feasibility Study list presented. Will be emailed to the board. Entries need to be in by EOD 04/29/25.

IX. Committee Updates

- A. Charlie and the Chocolate Factory Tea is Sunday, June 1st. Tickets will be \$40 and on sale to the public May 1st.
- B. Tea sponsorships are available.
- C. Ebbie's Restaurant is catering the Tea this year.
- D. Fund Development: the legacy giving initiative was launched at the donor party.

X. Executive Session held

XI. Motion to adjourn meeting at 8:42pm

Motion made by: J. Markosek
Seconded by: M. Kinnunen
Approved with unanimous vote.

XII. General information and reminders

- A. Next board meeting is Monday May 19th at 7pm (date change due to Memorial Day).