

## Monroeville Public Library Board Meeting Minutes

February 27th, 2023

Called to order at 7:04pm

Meeting held in person with virtual option

Members present: Nicole Henline (Director), Debbie Iszauk (President), Emily Hoffman (Secretary/Treasurer), Kelly Meredith, Ruth Payne, Michael Crane, Mandal Singh, Dave English, Alan Rader, Diane Lindsey and Tara Rotuna (Friends).

I. Friends of the Monroeville Public Library update presented by Tara Rotuna and Diane Lindsey:

A. Light Up the Library benefit is closing in on the final goal. Thank you to The Monroeville Rotary and the Monroeville Foundation for their recent donations.

B. Gateway students from all grades have art on display in the gallery space, come check it out.

C. March fundraisers coming up; 5 Below and Chipotle, fundraising slips available at the front desk of the MPL. Information is also available on the Friends Facebook page.

E. Upcoming Friends events for 2023:

Coffee and Discovery in April, Trivia Night in May and the finale in September, and Blanket the Library in December.

Thank you, Friends, for covering the petting zoo for Fun Fest 2023!

II. Mike Wargo from LPL financial presented a review of the library's 2022 activity and portfolio review. He discussed the role of being the fiduciary adviser. He reviewed the MPL's Fund Investment policy and provided positive feedback.

III. Consent Agenda from January approved with unanimous vote.

IV. Director's Report

A. Health and Wellness Programming Grant possibilities in 2023; the Staunton Farms Foundation to visit the MPL in early February, we should hear the outcome of this visit soon.

B. Nicole announcing the robot petting zoo/story time will be held twice a week in the Children's Room in the upcoming weeks.

V. ACLA Report presented by Dave English:

A. ACLA submitted their annual RAD report and will be working on a request for additional funding for 2024.

B. A recent ACLA retreat was held, topics included the nationwide book challenges and handling of such. Also included information that EIN network users can share and access unified information via the SharePoint.

D. The ACLA strategic planning process was discussed and there will be a committee developed to facilitate the planning process.

VI. Old Business

A. The Teen After-School program was on hold for a week to re-boot. There was difficulty with participants behaviors requiring police to be notified during an incident.

1. A code of conduct was drafted and distributed to participants when the program re-started.

B. Thank you to Ruth for your ongoing tutoring efforts at the library!

C. Nicole and Pam are coordinating efforts with Heather, the director of PitCare to work on a plan for the grant received. Emily to join that planning committee.

## VII. New Business

- A. March 17<sup>th</sup>, the MPL will be closed to the public for the staff's continuing education day.
- B. Thank you to Alan for getting the revised schedules out.
- C. Strategic Planning discussion tabled until March's meeting.
- D. The vulnerable Child Policy to be updated due to the recent behavioral issues of the teen attendees.
  - 1. The change was made that a child attending/using the library with out an adult must be in 9<sup>th</sup> grade or above- Board voted unanimously on that update.

## VIII. Committee Reports

### A. Fund Development

- 1. Mini-golf Fundraiser-April 14<sup>th</sup> 5pm-10pm for adults (last tee-off 9:30pm) and April 15<sup>th</sup> 10am-4pm for families (last tee-off 3:45pm).
- 2. Alice in Wonderland Tea June 4<sup>th</sup> at the Lourdes Center of St. Bernadette Parish- Christ the Divine Shepard (Set up will be June 3<sup>rd</sup>)
- 3. Board donations for raffle baskets can be made to Kelly.

### B. Facilities:

- 1. The new LED lighting will be installed the first week of March. Thank you to the Friends!
- 2. A new sidewalk has been approved
- 3. Improvements are being made through out the MPL; bathrooms are being repainted. There will be new flooring throughout the main throughway in the near future.

## IX. General Information and Reminders- Save the date:

- A. Mini-golf Fundraiser-April 14<sup>th</sup> 5pm-10pm for adults and April 15<sup>th</sup> 10am-4pm for families.
- B. Alice in Wonderland Tea June 4<sup>th</sup> (Set up will be June 3<sup>rd</sup>)
- C. Fun Fest is August 26<sup>th</sup>

***Action Items: Volunteers will be needed for the upcoming fundraiser/events.***

Next board meeting is Monday, March 27th, 2023.

Meeting adjourned at 8:47pm.