

## Monroeville Public Library Board Meeting Minutes

October 24th, 2022

Called to order at 7:08pm

Meeting held in person with virtual option

Members present: Nicole Henline (Director), Debbie Iszauk (President) Mary Frances Thorn (Vice President), Emily Hoffman (Secretary/Treasurer), Kelly Meredith, Michael Crane, Ruth Payne, Mandal Singh, Dave English, Pam Bodzioc (Staff), Dian Lindsey (Friends), and Eric Poach (Council liaison).

I. Consent Agenda (from September 2022) approved with unanimous vote

II. Friends of the Monroeville Public Library update presented by Dian Lindsey:

A. Light Up the Library will be a benefit to fund the new lighting project at the MPL

B. Sarris Candy Fundraiser is live through December.

C. The next 5 Below fundraiser is slated for December.

D. Scavenger Hunt at the library going on through November

E. Upcoming Friends events for 2023:

Coffee and discovery in April, Trivia Night in May and the finale in September, and Blanket the Library in December.

III. Director's Report

A. Kudo's to Ruth for volunteering for math tutoring two days per week at the library, there is a waiting list for students. Thank you to Pam and Mandal for speaking at the recent Gateway School Board meeting.

B. The after-school program is back and going well. Nicole met with Gina Evans regarding a grant that would fund the cost of the after-school program, meeting went well.

C. Fun Fest 2023 date is August 26<sup>th</sup>. Thank you to the Friends of the MPL for sponsoring the petting zoo.

D. The RAD formula change has presented a challenge, this will affect 2023 budgetary requests. No new info.

1. RAD is offering a grant opportunity for distressed communities, the MPL will qualify as we assist the borough of Pitcairn. Nicole continues to make outreaches to Pitcairn

community members; Mandal will assist in the outreach as current attempts have been unsuccessful.

E. The library will be closed on February 8<sup>th</sup>, 2023, for staff to attend continuing education conference. Board approved date/closure unanimously.

#### IV. ACLA Report presented by Dave:

A. RAD Library Committee approved the new RAD formula. This formula will cause a reduction in 2023 funding to the MPL. Optimistic that 2024 budget year will be improved.

B. The ACLA General Membership meeting to be held on 10/27/22; on the agenda is the social work intern program, success/mission/future goals.

C. Congratulations to Nicole who was voted on to ACLA's Library Advisory Committee for the 2023 term.

#### V. New Business

A. We did not meet the deadline for the application of the Keystone Grant, due to a delay in receiving information needed by the municipality. We will apply again next year.

B. 2023 budget requests and discussion updates presented by Eric Poach.

C. The newest members of the Monroeville Council toured the library, the visits went very well.

D. Investment Policy update: Debbie and Mary Frances met with Mike Wargo regarding our updated MPL Investment Fund Policy, prior to the final draft.

1. The board unanimously voted to approve the MPL Investment Fund Policy.

#### VI. Old Business

A. Policy updates: Tabled until next meeting.

B. Discovery Garden; no new updates

## VII. Committee Reports

A. Fund Development- September's Chili Event was a delicious success. A chili cook off is posed for 2023.

1. Mini-golf fundraiser at the MPL is in the works, the committee is working to obtain sponsorships and finalize plans.
2. The 2023 events calendar to come out soon.
3. Save the date: June 4<sup>th</sup> will be the Next Tea Party event; the theme is Alice in Wonderland.

C. Facilities- The new boiler and roof top units have been ordered.

1. Estimates received for new LED lighting; The Friends of the MPL are assisting with the funding and fundraising for the lighting upgrades.

VIII. General Information and Reminders: The next board meeting is scheduled for December 12<sup>th</sup> at 7pm, this will be a combination of November and December's monthly meetings.

### ACTION ITEMS:

Save the date: June 4<sup>th</sup>, 2023, is the Alice in Wonderland Tea Party Event- Please be on the lookout for Alice in Wonderland themed tea party items that can be used for this event.

Save the date: August 26<sup>th</sup>, 2023, is Fun Fest, volunteers will be needed.

Meeting adjourned at 8:44pm.