

Monroeville Public Library Board Meeting Minutes

February 28, 2022
Called to order at 7:01pm
Meeting held by Zoom

Members present: Nicole Henline (Director), Debbie Iszauk (President), David English (President *emeritus*), Mary Frances Thorn (Vice President), Mandal Singh, Kelly Meredith, Emily Hoffman (Secretary/Treasurer), Pam Bodzioc (staff), Alice Rathjen (staff), and Diane Lindsey (from Friends).

- I. Consent Agenda (from January 2022) approved with a correction noted to the December 2021 financial report.
- II. Diane Lindsey, Friends of the Monroeville Public Library: Ms. Lindsey announced a new Gallery Space Coordinator was found, Linda Reese. Linda is familiar with the Monroeville area and library and excited to be in this role.

March 5th begins the Gateway HS art show in the Gallery. Food donations are being accepted also to support the food for home backpack program through University Park school. A list of needed/accepted items will be added to the collection site and added to the Friends Facebook page.

April 9th is Coffee and Discovery

Sarris Candy Fundraiser is ongoing, the group ID to order is 100717, purchases will be delivered to your home.

June 12th the Friends and library are hosting a tea-big fundraiser for the summer September, date TBD, there will be a trivia night in conjunction with “Love Your Library” month.

Alice Rathjen announced the MPL is working out an agreement with the University of Pittsburgh Panthers to work with two players for marketing/promoting the MPL. Alice states “this is an exciting and great opportunity.”

III. Director’s Report

- A. Updated staffing announced. Office spaces and reorganizing went well. Thank you to all staff for the Programming room clean up.
- B. The Public Library Association conference will be held in Portland, Oregon March 21st-25th. Nicole, Cory, and Barb will be attending in person.
- C. There have been complaints made regarding the front outside, back-in parking area. Advised the Municipal Manager he may change the parking spaces as he sees fit. One-way arrows to be painted in the parking area once there is a stretch of dry weather.
- D. There have been some challenges to book publications in other parts of the U.S. If these challenges come to the MPL, we have backing from the policies in place, and the Office of Intellectual Freedom.

E. In the News Book Club has started. The 1st book will be Maus, by Art Spiegelman, May's book is Beloved by Toni Morrison and June's book is Melisa by Alex Gino.

IV. ACLA Report by Dave English. Dave announced that ACLA has a statement to come backing the policies/procedures of the libraries to address collection challenges from the public.

A. The new CEO is making positive changes within the organization and with the state legislature.

B. March 1st ACLA will hold an information session for refugee services.

C. EI network; Carlos will be working with the libraries for the 10 G roll out.

D. ACLA is working on developing an electronic voting mechanism due to the virtual natures of meetings etc.

E. Board training is being developed for live and virtual presentation. Combining old and new info from best practices.

V. New Business- Due to recent CDC changes in masking guidelines masking in the library is no longer mandatory but now recommended. Will ask patrons to be masked when working in close 1:1 contact with library staff.

VI. Old Business

A. Ward 4 & 5 board seats remain open. Will repost the openings again. Will seek Council's approval for filling the vacancies with "at-large" candidates. Currently have 3 at large candidates.

B. Discovery Gardens: met with the Paul Estok and Paul Wheldon, Alan Rader to set up meeting to begin land surveys.

1. Set up of working group and advisory group for upcoming meeting

2. Starting pieces of the project to be in the parks

3. Hopeful for an end of summer ribbon cutting to coincide with Fun Fest and Love Your Library Month.

C. National Library week is April 3rd-9th. Planning to roll out the Volunteer Program then. Other daily activities and raffles during the week planned.

D. Standards for Excellence: Document Retention Policy unanimously approved.

E. Vulnerable Child Policy: Update to wording, no longer states age of unaccompanied children must be 14 years or older. New wording to state "fifth grade and up." Unanimously approved.

F. Committee Reports

1. Volunteer: to be rolled out during National Library week

2. Fund Development: Priorities meeting held.

- a. Fundraiser Calendar implemented
- b. Memorial plans to be ready for board review next month
- c. Book Sale date July 9th and possibly 10th
- d. September mailing to be finalized
- e. Donor party date to be in October
- f. Chili event to be planned for the fall
- g. Follow up to the Friends of the Library Tea event; all raised funds will go directly to the MPL.

VII. General Information and Reminders: Friends Sarris Fundraiser is ongoing currently.
Friends Chipotle Fundraiser is Tuesday, April 26th 4pm-8pm.

VIII. Announcements: Mandal Singh will be speaking March 12th at 10:30am in celebration of Holi.

ACTION ITEMS: Nicole to follow-up with the 3 potential at-large candidates for the open board seats in Wards 4 & 5.

Meeting adjourned at 9:04pm.

The next board meeting is Monday, March 28th, 2022 at 7pm.