

## Monroeville Public Library Board Meeting Minutes

March 28, 2022

Called to order at 7:05pm

Meeting held in person and via Zoom

Members present: Nicole Henline (Director), Debbie Iszauk (President), David English (President *emeritus*), Mary Frances Thorn (Vice President), Kelly Meredith, Emily Hoffman (Secretary/Treasurer), Pam Bodzioc (Staff), and Diane Lindsey and Tara Rotuna (from Friends).

- I. Consent Agenda (from February 2022) approved with a correction noted on the minutes to the Director's Report, section D.
- II. Friends of the Monroeville Public Library: Diane Lindsey announced finalizing the 22/23 art submissions for the Gallery space. There will be upcoming displays of art made from many different materials.
  - A. Both Diane Lindsey and Tara Rotuna spoke of reminders for the April 9<sup>th</sup> Coffee and Discovery event to be held from 10am-12pm.
  - B. Sarris Candy Fundraiser is going on through April 11<sup>th</sup>, the group ID to order is 10-0717, purchases will be delivered to your home.
  - C. Chipotle fundraiser will be April 26<sup>th</sup> 4-8pm, promo code is 6KNE6RQ. This will be for in-store ordering and in-store pick up, not an option for delivery.
  - D. Trivia Night will be held Saturday, September 17<sup>th</sup>.
  - E. Kudos to the Gateway students for their beautiful artwork submissions currently displayed in the Gallery space and a thank you to Alice Rathjen for promoting the Coffee and Discovery event at the upcoming Monroeville Chamber of Commerce meeting.
- III. Director's Report
  - A. Nicole spoke of advocacy opportunities. She will be participating in an upcoming meeting with State Representative Brandon Markosek and ACLA. The Public Library Association conference will be held in Portland, Oregon March 21<sup>st</sup>-25<sup>th</sup>. Nicole, Cory, and Barb will be attending in person.
  - B. In the News Book Club has started. The 1<sup>st</sup> book will be Maus, by Art Spiegelman, May's book is Beloved by Toni Morrison and June's book is Melisa by Alex Gino.

IV. ACLA Report by Dave English. Kudos to Nicole and the library staff for their participation in the upcoming first general membership meeting on March 29<sup>th</sup>.

A. The Underfunded Municipality Task Force is being re-launched. Nicole is chairing the task force and Dave will be a participant.

V. New Business- The library's investment group has moved from Wells Fargo to Heberle, Helm and Ferguson which is part of the Raymond James Investors Group.

A. The board tabled the voting of transferring their investments to the care of Heberle, Helm and Ferguson.

B. For the April meeting invitations will go out to Wells Fargo and a few other local investor groups for an opportunity to present to the board regarding what benefits they can offer to the library before a transfer of the investments will occur.

VI. Old Business

A. Will seek Council's approval for filling the Ward 4 & 5 board seat vacancies with the approved "at-large" candidates, Michael Crane and Ruth Payne.

B. Discovery Gardens: Michael Baer will a co-chair for the working group, working closely with Alan. The land survey has been commissioned.

C. Pitt Panthers opportunity: Pitt Panthers will be doing promotional videos for the library's upcoming fundraisers. Both players will be attending funfest. Nick Patty will be attending the fall fundraiser

D. National Library week is April 3<sup>rd</sup>-9<sup>th</sup>. There will be opportunities for the volunteer Program. Daily activities and raffles during the week are planned. A proclamation for the library has been submitted to the Monroeville Council and will be read at the citizen's night on April 5<sup>th</sup>.

E. Standards for Excellence: Policy updates and best practices.

1. Hotspot Policy and Laptop Policy; the specific rule for borrowing a hotspot by someone 18 years or older was removed.

VII. Committee Reports

A. Volunteer Committee- to be rolled out during National Library Week.

B. Fund Development-Fundraising calendar was distributed for the board for the upcoming fundraisers for 2022.

1. Memorials have been finalized

2. April mailers ready to go out.

C. Facilities- CIP meeting to be held April 7<sup>th</sup> at 9:30am.

VIII. General Information and Reminders

B. Friends Chipotle Fundraiser is Tuesday, April 26<sup>th</sup> 4pm-8pm.

C. Fundraiser and Friendraising Event Calendar distributed.

ACTION ITEMS:

A. Please bring in your monetary donations at the next meeting for the Library Board's raffle basket.

B. The updated Reconsideration Policy to be presented to the board for voting.

C. Nicole and Pam to advise the board on what help the board can offered during National Library Week.

Meeting adjourned at 8:25pm.

The next board meeting is Monday, April 25<sup>th</sup>, 2022, at 7pm.