

## Monroeville Public Library Board Meeting Minutes

April 25th, 2022  
Called to order at 7:02pm  
Meeting held via Zoom

Members present: Nicole Henline (Director), Debbie Iszauk (President), David English (President *emeritus*), Mary Frances Thorn (Vice President), Kelly Meredith, Mandal Singh, Emily Hoffman (Secretary/Treasurer), Pam Bodzioc (Staff), and Diane Lindsey and Tara Rotuna (from Friends).

- I. Consent Agenda (from March 2022) approved with unanimous vote.
- II. Friends of the Monroeville Public Library: Diane Lindsey extending welcome to upcoming new board member, Ruth Payne. Diane provided information on what the Friends of the Library stand for and do for the library.
  - A. Chipotle fundraiser will be April 26<sup>th</sup> 4-8pm, promo code is 6KNE6RQ. This will be for in-store ordering and in-store pick up, not an option for delivery.
  - B. May 5<sup>th</sup> annual Friends meeting at 7pm, in person, located in Johnna's Room.
  - C. In the month of May, the Friends will be having a benefit at Rocket Car Wash.
  - D. Trivia Night will be held Saturday, September 17<sup>th</sup>.
  - E. Tara Rotuna offered thanks to Bill and Ruth for allowing Kona Ice to attend the upcoming book sale and for allowing the Friends to have a book sale table. She also extended thanks to Alan for access to Canva.
- III. Director's Report
  - A. Nicole spoke of advocacy opportunities with State Representative Brandon Markosek. He will be joining in for some of the future MPL events.
  - B. Public Service desk update: the change has been going well and assisting with answering reference questions.
  - C. Fun Fest update: Will be held August 27<sup>th</sup>. Alice wrote to Sean Logan who assisted in securing monetary sponsorships for the MPL. Sponsors include UPMC East, Monroeville area Chamber of Commerce, Visit Monroeville and Sheetz Corporate.
  - D. Kudos to the staff of the MPL for their hard work during National Love Your Library week.

#### IV. ACLA Report by Dave English

- A. ACLA leadership along with Carnegie Library leadership recently went to Harrisburg to discuss budgetary needs.

#### V. New Business- The library's investment group has moved from Wells Fargo to Heberle, Helm and Ferguson which is part of the Raymond James Investors Group.

- A. Mike Wargo, a financial advisor from LPL Financial Group, presented to the board. He provided information on how endowment funds should be handled, reviewed the library's investment policy statement, and shared his professional recommendations with the board.

#### VI. Old Business

- A. National Library Week update: \$4,100 was tallied for donations that came in for Giving Day. There was great feedback from library goers through out the week.
- B. Discovery Gardens: Land survey work completed.
  - 1. Working group met to plan next steps
  - 2. Nicole will draft an email to outreach to community groups and local businesses to partner with the library for brainstorming sessions.

- E. Standards for Excellence: Updated Collection Policy and Reconsideration Policy reviewed and approved by unanimous vote.

#### VII. Committee Reports

- A. Volunteer Committee- two meetings have been held, attendance was minimal, but the people who did attend were very enthusiastic about volunteering.
  - 1. Plan is to hold volunteer program information sessions every other month to recruit volunteers.

B. Fund Development-Recent focus has been on the upcoming Tea fundraiser by the Friends, the theme is the Queen's Platinum Jubilee.

1. Kelly is collecting donations for the Library Board's raffle basket.

2. A Google document will be emailed out to the board for volunteer sign ups to assist with the Tea fundraiser on June 12<sup>th</sup>.

3. Save the date fliers and promotional fliers for upcoming MPL event will be distributed at the Tea fundraiser.

4. Nicole and Pam have an upcoming meeting with a representative of the Grable program related to grants for the after-school program.

C. Facilities- CIP presentation to council will be May 12<sup>th</sup> at 6:30pm. Board members and members of the Friends encouraged to attend in show of support.

#### VIII. General Information and Reminders

A. Congratulations to Dave English for winning Target's National Volunteerism Award.

B. Ruth Payne is expected to be nominated for the open board seat at May's council meeting.

C. Michael Crane is expected to be voted into the open board seat at May's council meeting.

#### ACTION ITEMS:

A. Sign up to volunteer for the upcoming Tea fundraiser event.

Meeting adjourned at 8:48pm.

The next board meeting is Monday, May 23<sup>rd</sup>, 2022, at 7pm.