

## Monroeville Public Library Board Meeting Minutes

September 19th, 2022  
Called to order at 7:04pm  
Meeting held virtually

Members present: Nicole Henline (Director), Debbie Iszauk (President) Mary Frances Thorn (Vice President), Emily Hoffman (Secretary/Treasurer), Michael Crane, Ruth Payne, Pam Bodziock (Staff), Alan Rader (Staff), Dian Lindsey and Tara Rotuna (Friends), Eric Poach

I. Consent Agenda (from August 2022) approved with unanimous vote

II. Friends of the Monroeville Public Library update presented by Dian Lindsey:

A. August's 5 Below fundraiser was one of the best yet. The next 5 Below fundraiser is slated for December.

B. Sarris Candy Fundraiser is live through December.

C. Tara Sharing kudos to the Fund Committee for all their assistance and the Board for the raffle basket donations.

D. Upcoming events for October include the Rocket Car Wash fundraiser, this is a great fundraiser with 66% of the proceeds returned to the Friends.

1. October 16<sup>th</sup>-22<sup>nd</sup> is Friends of the Library week, there will be different activities planned throughout the week.

2. Next Friends of the MPL meeting will be October 13th

III. Director's Report

A. Kudo's to the Friends for a great Trivia Night. Kudos to Alan, Rose, Barb, Alice and all the staff for their hard work and assistance.

B. Fun Fest was a great turnout, with \$6200 being raised. There will be a wrap-up meeting in

C. The after-school program is back. Tweens and teens coming in for the programs with Americore. Pam and Betty will be promoting the after-school program at September's school board meeting.

D. The RAD formula change has presented a challenge, this will affect 2023 budgetary requests. No new info.

1.RAD is offering a grant opportunity for distressed communities, the MPL will qualify as we assist the borough of Pitcairn. Nicole and Alan continues outreaches to possible contacts in Pitcairn.

#### IV. ACLA Report- No new updates

#### V. New Business

A. 2023 budget requests and discussion updates presented by Eric Poach.

#### VI. Old Business

A. Investment Policy update: Tabled until next meeting.

B. Discovery Garden no new updates

C. Standards for Excellence: Policy and best practices, thank you Pam B. and Mike for spearheading this project.

1. The Conflict of Interest and Whistle Blower policies emailed out to the board for review; plan is to vote on the policy updated with October's meeting.

2. Mike advised the goal now is to have an active calendar in place for regular policy management and ongoing timely updates.

#### VII. Committee Reports

A. Volunteer Committee- The newest volunteers have acclimated well and continue to support the library's needs.

B. Fund Development- September is Love Your Library month. All donations to the library are being matched by the Buncher Foundation through September 30<sup>th</sup>.

1. Memorial letters to go out.

2. Chili Event will be September 25<sup>th</sup>. Pitt players will be joining the event.

C. Facilities- The oldest boiler failed and is to be replaced by the municipality ASAP.

1. Estimates received for new LED lighting; investigating if there are any grants available to fund the lighting upgrades.

VIII. General Information and Reminders: The next board meeting is scheduled for October 24<sup>th</sup> at 7pm.

ACTION ITEMS: None noted

Meeting adjourned at 8:23pm. Executive session was held.