

Monroeville Public Library Board Meeting Minutes

October 27th, 2025

Meeting held in-person with virtual option.

Called to order at 7:01pm

Members present

- Crane, Michael (President, Ward 1)
- Kinnunen, Marty (Ward 4)
- Manners, Katherine (Ward 5)
- Hoffman, Emily (Secretary/Treasurer, Ward 6)
- Meredith, Kelly (Vice President, Ward 7)

- Non-voting
 - Rader, Alan (Assistant Director)
 - Bodzioc, Pam (Assistant Director)
 - English, Dave (Past President, ACLA Liaison)
 - Lindsay, Diane (Friends of the Monroeville Public Library)
 - Iszauk, Debbie (Immediate Past President)
 - Poach, Eric (Council Liaison)
 - Mike Wargo- LPL Financial

Agenda

- I. Mike Wargo from LPL Financial attended to present us with an end of the year update of our asset's portfolio.
 - A. Investment account performance overview and comparison to last year presented.
 - B. Review of the Investment Policy

- II. Friends of the Monroeville Public Library
 - A. Friends Board approved continued support for the Book Walk via the little libraries in the park. Friends will pick up the tab for books that coordinate with the book Walk books as well as maintenance through 2026.
 - B. Trivia Night was a success with 100 attendees. Thank you, Library Board for the Trivia raffle basket.
 - C. Nov. 8th art reception- graphic artist. All are invited.
 - D. Nov. 15th-25th drop off for the handmade items for Cozy Up to the Library. These items will be available for sale. Thank you for allowing the use of the display case, don't forget to check it out!

- E. On Dec. 6th there will be the Parade of Cozy items, with models displaying knit hats. Thank you, Cindy Lucas, for agreeing to be one of the models.
- F. The Friends have a library volunteer and a staff member who will be “Live Models”. The commitment is 5:30pm-6:30pm with plenty of time to enjoy the market and mix and mingle. The Friends would love a few more Board Members to join in the fun.
- G. Beer tasting tickets will be on sale Nov. 18th. This will be a ticketed sale, over 21 years old and occurring before the Cozy Up to the Library.

II. Consent Agenda

- 1. Minutes –September 2025 reviewed.
- 2. Finances –September 2025 reviewed.

Motion to approve September Minutes

Motion made by: K. Meredith

Seconded by: K. Manners

Approved with unanimous vote.

III. Director’s Report

- A. Grant updates- The Staunton Farm end report was completed, nearing being ready to be submitted. The Mcelhatten Grant was submitted.
- B. Building updates
 - a. Fire monitoring-Security. Fire monitoring will be provided by the Able Group (waiting on installation).
 - b. 2026 budget- Mike Strom from the municipality met with Alan and are awaiting numbers for several safety issues (walk around flagpole, air intakes- outside Johnna’s Room, carpeting in Children’s room.)
 - c. General repair items were discussed, and Mike S. felt these items could be addressed by the municipality crews with minimal expense (retaining wall outside of the program room, clearing overgrown pollinator garden in the rear of the building.)

- d. Nooks- small office cubicles for study/meetings, these have been ordered, and we will coordinate with the Municipality for delivery and help with assembly.

IV. ACLA Report – presented by D. English

- A. RAD Committee meeting 10/27/25, on the agenda was discussion regarding the grant formula changes.
- B. ACLA is updating the salary survey, libraries will be seeing requests for info and Kimberly will be putting together materials.
- C. Concerns are growing regarding the federal and state budget impasses. ACLA is receiving multitudes of questions from patrons. Encouraging everyone to speak to their state and congressional reps.
- D. ACLA's general membership meeting is scheduled for 10/29/25.

V. Municipal Report- presented by E. Poach

- A. November 18th is the municipal budget hearing for the library.
- B. Requesting non-union employees receiving 3% raises across the board for the borough.
- C. Council is considering hiring freeze, no back-fills of empty positions.

VI. New Business

- A. Review of the updated MPL website, currently in production will be live soon.

VII. Policy Updates- no update

VIII. Old Business

- A. Capital Campaign- no update.

IX. Committee Updates

- A. Fund Development- No meeting this month, will be meeting soon.
- B. 2026 dates: Mini Golf 01/21/26, the Donor Party 4/25/26, Library Tea 06/07/26 and Fun Fest 08/22/26. Spring book sale 05/15/26 and 05/16/26. Fall book sale 09/18/26 and 09/19/2026.
- C. Sponsorships are under way for Mini Golf. The goal is to have every hole sponsored.
- D. 2026 magnet in production will be mailed out to our patrons in our New Years card.
- E. The Love Your Library campaign raised just over \$24,000!

X. Executive Session to occur.

XI. Motion to adjourn meeting at 8:15pm.

Motion made by: M. Kinnunen
Seconded by: K.Manners
Approved with unanimous vote.

XII. General information and reminders

- A. Next board meeting is Monday, November 24th at 7:00pm