

Monroeville Public Library Board Meeting Minutes

September 29th, 2025

Meeting held in-person with virtual option.

Called to order at 7:01pm

Members present

- Crane, Michael (President, Ward 1)
- Lucas, Cindy (Ward 2)
- Kinnunen, Marty (Ward 4)
- Manners, Katherine (Ward 5)
- Hoffman, Emily (Secretary/Treasurer, Ward 6)
- Meredith, Kelly (Ward 7)

- Non-voting
 - Rader, Alan (Assistant Director)
 - Bodzioc, Pam (Assistant Director)
 - English, Dave (Past President, ACLA Liaison)
 - Rotuna, Tara (Friends of the Monroeville Public Library)
 - Iszauk, Debbie (Immediate Past President)
 - Poach, Eric (Council Liaison)
 - Micha (meeting observer)

Agenda

- I. Friends of the Monroeville Public Library
 - A. Thank you, Bill and entire staff, for the successful book sale.
 - B. Thank you, Alan, for the gallery space help and Nicole for holding the art in her office.
 - C. October's gallery space artists requested a private reception.
 - D. The Friends will sponsor the materials for a suggested additional Book Walk idea, purchasing copies of the Book Walk books.
 - E. October 19th-25th is Friends of the Library week. The Friends are going to be putting treats out throughout the week.
 - F. The Friends are offering help with any items or needs that might come up for the MPL that would have been provided by other funding, in lieu of the state budget not being passed.
 - G. October 18th will be Trivia Night; Team of 4 is \$75 and team of 6 is \$100. Please consider having a team from the board. Thank you to the board and library staff for coordinating ticket sales.

- H. December 6th is Cozy Up to the Library, winter shopping. Squatch Brewing beer tasting will be occurring for the 21 and over attendees with ticket purchase, \$20 ticket price. Fashion show models needed. Thank you, Alan, for the donation of the pet bed.
- I. Feb 28, 2026-Call for Artists. March 21st and October 17th will be the 2026 Trivia night dates.

II. Consent Agenda

- 1. Minutes –August 2025 reviewed.
- 2. Finances –August 2025 reviewed.

Motion to approve August Minutes

Motion made by: K. Meredith

Seconded by: C. Lucas

Approved with unanimous vote.

III. Director's Report

- A. Grant updates- The MPL was invited to submit again this year to Mcelhattan. This helps fund the afterschool/teen program.
- B. One AmeriCorps member is available for the after-school program, with a second position that is temporary for this school year.
- C. Building updates
 - I. Fire monitoring is now going to be provided by the Able Group and security will be Xycom.
 - II. Security has been installed. Just working out some details.
 - III. Current fire monitoring by Sonitrol is still working.
 - IV. The Book Walk: Done! - invoice pd – sent a copy to Friends (9-17-25). Using UV laminate for upcoming books – we think it is working.
 - V. 2026 budget: Alan has reached out to Mike S. at the municipality and has started to set up a meeting to have some

line items for the 2026 municipal budget that are safety related (Walks, retaining walls, vents etc.)

D. Library of things-

I. These items are flying off the shelf. We are compiling a list of more items and will continue to add as space and funding allows.

E. Nicole will be presenting the MPL annual 2026 budget on November 18th.

IV. ACLA Report – presented by D. English

A. Congrats to Nicole on her re-election.

B. Book vending machines are now in 3 locations: the Allegheny County Jail, Family Court and Jeremiah's Place.

C. RAD announced they are moving the RAD PASS from a summer only program to a year-round program.

D. A decrease in applicants for the social work program for the year 2026. The board is working on a workflow for libraries who do not have a social work intern to have access to them through the libraries who do have a social work intern.

E. The RAD board preliminary budget with the 4% requested increase for ACLA was presented. No increase noted in the state funds. Hoping for level state funding for 2026.

V. Municipal Report

- A. Eric advised of mental health programs Monroeville is using to aid their police force. The social work piece of this may relate to the need for social work interns at the libraries.
- B. 2026 incoming new council members bring hope to more library support.
- C. The 2026 CIP (Capital Improvement Plan) did not include Library funding. The library will need to have a plan of improvements/needs to share with the municipality to decrease the risk of last-minute/catastrophic building failures.
- D. November 18th is the municipal budget hearing for the library.

VI. New Business

- A. 2026 proposed MPL budget was reviewed.

VII. Policy Updates- no update

VIII. Old Business

- A. Capital Campaign- no update

IX. Committee Updates

- A. Fund Development- the “big 4” (mini golf, donor party, tea and fun fest) of events have been completed.
- B. 2026 dates: Mini Golf 01/21/26, the Donor Party 4/25/26, Library Tea 06/07/26 and Fun Fest 08/22/26. Spring book sale 05/15/26 and 05/16/26. Fall book sale 09/18/26 and 09/19/2026.
- C. Fun Fest 2025 raised \$5,000!
- D. Love Your Library Month has brought in \$14,000 individual donations. The Book Sale brought in \$4000.

E. A longtime patron, Joel Kauffman, left a donation in death to the MPL for \$100,000.

X. Executive Session not needed.

XI. Motion to adjourn meeting at 8:33pm

Motion made by: K. Meredith
Seconded by: K.Manners
Approved with unanimous vote.

XII. General information and reminders

A. Next board meeting is Monday, October 27th at 7:00pm