

## **Monroeville Public Library Board Meeting Minutes**

July 27, 2026

Meeting held in-person with virtual option

Called to order at 7:01 p.m.

### **Members present**

- Meredith, Kelly (President, Ward 7)
- Lucas, Cindy (Vice-President, Ward 2)
- Crane, Michael (Secretary/Treasurer and Immediate Past President, Ward 1)
- Kinnunen, Marty (Ward 4)
- Manners, Katherine (Ward 5)
- Toney, Phillip (Ward 6)
- Non-voting
  - Henline, Nicole (Library Director)
  - Bodziock, Pam (Assistant Director)
  - Amy Anderson (ACLA CEO)
  - Snyder, Carol (Friends of the Monroeville Public Library)

### **Agenda**

- Thanks, Good News, and Kudos
  - Many present attended the Tea and were amazed at the decorations, hosts, and food, congratulations on a great event.
  - A thank you for the Library of Things, specifically the availability of WiFi hotspots
  - Thanks to the Moon Township Library for sending lunch to the staff.
- Pubic Comment
  - No comments.
- Friends of Monroeville Public Library
  - The Friends are here to support the staff of the library, and will be providing lunch at the next staff meeting.
  - The latest Friends newsletter went out with message of support for the staff of the library.
  - The upcoming Artist Reception is for a children's room volunteer, Laura Pachen, on Saturday, August 1.

- Still working on details of the endowment from Elaine Biondi's son Dave, who will be donating \$20,000, and his brother will match. Priority will be for gallery space and library needs.
- The Pampered Chef fundraiser is Tuesday, August 4 6-8pm in the gallery space. Will have baked goods made with Pampered Chef mixes for sale as well.
- The 5 Below fundraiser will run from August 8-22.
- At Fun Fest the Friends are sponsoring the obstacle course. Will also have a photo booth, raffle basket, and probably stickers and temporary tattoos
- Municipal Report
  - The draft municipal capital improvement plan is now available. Needed upgrades to the bathrooms and entrances were put into the plan last year, but then passed with no money allocated. Poach will find out why there is no line item for entrances and bathrooms in the new draft.
- Consent Agenda
  - Minutes - June 2026
  - Finances - June 2026
  - Book Nook and Concession - June 2026
  - Statistics - June 2026

Motion to approve Consent Agenda.  
 Motion made by Kinnunen  
 Seconded by Lucas  
 No discussion.  
 Approved with unanimous vote.
- Director's Report
  - Have received a few RTK (Right To Know) requests that the library is working on. If you don't have anything for any requests you are included on, either e-mail Joe Sedlak and copy Nicole, or just let Nicole know.
  - We will apply for the McElhattan Grant, which we have received four years in a row, for the teen after school program. The Foundation has changed educational advisors; we reached out, but no one is in place yet. The Foundation will help us apply this year, and they hope to have someone permanent next year, and they noted that their priorities have not changed.
  - The Library will have two AmeriCorps staff positions signed on, which is very early for this process and a good sign.

- Building Updates
  1. Libraries are listed in 2031 municipal capital improvement plan.
  2. Public Works will be coming to tour the building and to take a look for maintenance and repair issues.
- ACLA Report
  - 2027 State budget passed and was signed by the governor. It includes level funding for the public library subsidy. This is disappointing, but ACLA continues to stress the importance to lawmakers.
  - ACLA is concerned about federal assistance about potential changes to the E-Rate which the FCC currently reviewing. E-Rate is the fund that helps libraries and schools get discounts on internet access and hardware. Through this program, we save over \$800,000 per year. The proposed change would make E-Rate only available to rural schools and libraries. Another option by the FCC would eliminate other savings to libraries with fewer students in free and reduced lunch programs.

Asking everyone to reach out to Federal Representative and Senators to ask them to vote in favor of keeping the E-rate as it is.
- New Business
  - No new business.
- Old Business
  - Frekker reopened the Maker Lab, which has been well received. It was a soft opening, and those already trained on the machines are back in. Starting in August, classes will resume. Frekker has done a ton of work and the space looks fantastic (including more space to work after a rearrangement of equipment) and there have already been rave reviews from patrons. We will have grand re-opening soon.
- Committees
  - Fund Development
    1. Spitzer is joining UPMC as a \$3,000 sponsor of Fun Fest, the first time we've had two.
    2. The Tea was very successful, and is just as much a friend-raiser as much as a fundraiser, providing very positive associations with the library. We can probably put three more tables in without affecting the feel in the

future. Next year's theme is slated to be "Murder, Mystery, and Mayhem" and is typically the first Sunday in June.

3. Funfest is rapidly approaching on Saturday, August 22. We need volunteers, especially for board members to fill the welcome and advocacy table. We have more booths than before, both sponsored and for non-profits.
4. Beyond FunFest, we'll have Love Your Library, and then the fall Book Sale to round out the year.

- Policy Committee

1. Membership and Privacy updates.

Motion to approve the policy made by Lucas

Seconded by Markosek

Discussion to add statute number to the Privacy Policy, which will be added

Approved with unanimous vote.

Motion to adjourn made by Kinneman

Seconded by Lucas

No discussion

Approved with unanimous vote.

Meeting adjourned at 7:56 p.m.

### **Upcoming events**

- August 1 - Gallery Reception
- August 4, 6p.m. - Pampered Chef Party in the Gallery
- August 8-22 - 5 Below fundraiser
- August 22 - Fun Fest

### **Action items**

- All - Volunteer for Fun Fest when the link is distributed
- All - Please reach out to Federal Representative and Senators to ask them to vote in favor of keeping the E-rate as it is.

Next scheduled Board meeting is Monday, August 24 at 7 p.m. - Zoom only