

Monroeville Public Library Board Meeting Minutes

August 24, 2026

Meeting virtually

Called to order at 7:01 p.m.

Members present

- Meredith, Kelly (President, Ward 7)
- Lucas, Cindy (Vice-President, Ward 2)
- Kinnunen, Marty (Ward 4)
- Manners, Katherine (Ward 5)
- Markosek, Joe (Ward 3)
- Toney, Phillip (Ward 6)
- Non-voting
 - Henline, Nicole (Library Director)
 - Bodziock, Pam (Assistant Director)
 - English, Dave (ACLA Representative)
 - Snyder, Carol (Friends of the Monroeville Public Library)

Agenda

- Thanks, Good News, and Kudos
 - Thanks to everyone who helped with Fun Fest, there was amazing feedback from participants. The dog and cat themed support signs were very popular. Mayor Biondo attended with his family, as did Graziani and Poach.
- Pubic Comment
 - No comments.
- Friends of Monroeville Public Library
 - Congratulations on a great Fun Fest! The Friends had a steady stream of visitors to their booth.
 - Thanks to all those who participated in the Pampered Chef and Five Below fundraisers. Once revenue is collected from those partners, a check for at least \$635 will be passed along, most likely in September to coincide with Love Your Library month and the Buncher Foundation match.
 - Snyder inquired and Henline approved the Friends once again having a table and offering their members larger bags during the book sale.
 - Trivia Night will be October 17. Looking into upgrading the ticketing process to collect names, e-mails and team name when purchasing tickets online. Checking to see if the library would have the staff available to move the computers out of

the way Saturday once the library closes for the evening. Meredith let the Friends know that the Board will be donating a sourdough bread baking themed basket for the raffle that night.

- The Friends offered to pay for lunch on the upcoming staff day on September 11.
- Inquired if the Friends would be able to update their page on the library website to change photos and put up monthly newsletters. Henline and Bodzioc are meeting with the web designers this week and will see if page-level permissions are possible.
- Diane Lindsay met with Larry Brandsetter who has a new prototype for hanging artwork in the Gallery Space. Henline also suggested to speak with Mike Strom of Public Works to see if he had any ideas so they had multiple options. The Friends are also working with the Biondi brothers on suggestions for how to improve the Gallery Space.

- Consent Agenda

- Minutes - July 2026
- Finances - July 2026

Motion to approve Consent Agenda.

Motion made by Lucas

Seconded by Kinnunen

No discussion.

Approved with unanimous vote.

- Director's Report

- Teen Afterschool Program has resumed. Thanks to Bodzioc and Benny Kuster for running the program until the KEYS AmeriCorps volunteers start on September 16.
- One of the teens reported to Kuster that the letters 'KKK' had been carved into a men's bathroom stall. Strom is looking into how to remove it.
- Henline thanks the Board for buying breakfast for the staff development day on September 11.
- Markosek inquired if there will be a display for the 25th anniversary of September 11. Henline confirmed there will be a display, and there will be a program if a facilitator is available to speak.

- ACLA Report

- The RAD Annual Budget Hearings are August 31 at the David L. Lawrence Convention Center at 2 p.m. ACLA presents 8th; CLP presents 10th. Presentations only last a few minutes each and all are welcome to attend.
- The FCC Review of eRate is still a concern. English encouraged board members to make their voices heard – October 13 is the cutoff date. eRate is not funded with federal or state taxes – consumers pay it through telecommunications bills, and utilities pass that along to the public. If anyone has questions or needs talking points, please see Henline or English. Be sure contact your federal representatives and senators (not state level).

- New Business

- The first draft of the municipal budget book is almost complete. Henline will set up a meeting with the board finance committee once it is complete. She met with Graziani recently and is putting more into building repairs and contract services. Henline is talking to Strom as to how much more she needs to put in, as the building needs repairs. For example, John Float from Public Works is the only person who knows how to reset our HVAC, which he does routinely; once he retires, there is no one on municipal staff who knows how to reset it.

The Library budget hearing will almost certainly be October 22.

Katherine asked about what percentage of our budget goes into materials; Nicole said that it is always 12%, as required by the state.

- The next Citizens Night is September 1. Kelly will speak about the Buncher Foundation and the prorated match, as well as the upcoming budget hearing, with an emphasis on reminding those present that our budget includes the money we raise as well as municipal tax money.

Nicole is gathering statistics; 30% of the budget comes from non-municipal funds. For metrics of circulation, population and people through the door we are 4th, 5th and 6th in the county. For staff to total budget ratio, we are 31st in county.

- Old Business

- The Maker Lab has reopened; Bill Frekker is doing a fantastic job getting everything back up and running. We are using equipment that hasn't been used before, such as the die-sublime machine. Classes started this month as well. Meredith suggested a ribbon cutting for the reopening, perhaps on the day of the September board meeting at 6 p.m.

- Committees

- Fund Development

1. No August meeting as Fun Fest preparations were underway.
2. The Love Your Library letter is being finalized as well as social media posts (which had a noticeable impact last year). Please remind everyone to donate throughout September.
3. The September Book Sale will be September 18-19.
4. The October Fund Development meeting will celebrate the year's accomplishments.

Motion to adjourn made by Lucas

Seconded by Markosek

No discussion

Approved with unanimous vote.

Meeting adjourned at 7:48 p.m.

Upcoming events

- August 31: RAD Annual Budget Hearings
- September 1: Citizens Night
- September 18-19: Fall Book Sale
- October 17: Trivia Night

Action items

- All - Volunteer for the Fall Book Sale when the link is distributed
- All - Please reach out to Federal Representative and Senators to ask them to vote in favor of keeping the E-rate as it is.

Next scheduled Board meeting is Monday, September 28 at 7 p.m.